

**Ministerial Decree**  
**Departmentalizing the Office of the National Economic  
and Social Advisory Council**  
**B.E. 2549 [A.D. 2006]**

Under the provisions of Article 8 (f) [ع ا] of the Kingdom Administrative Regulations Act of B.E. 2534 [A.D. 1991], which was amended by the revised Kingdom Administrative Regulations Act (Fourth Issue) of B.E. 2543 [A.D. 2000], the Prime Minister hereby issues this ministerial decree with the following matters:

**Item 1** The Office of the National Economic and Social Advisory Council shall undertake operations related to supporting the National Economic and Social Advisory Council in its functioning, which includes providing advice and suggestions to the Council of Ministers on issues related to social and economic affairs, as well as comments on the national economic and social development plans and other plans as required by laws to submit to the scrutiny of the National Economic and Social Advisory Council prior to implementation of such plans. The Office of the National Economic and Social Advisory Council also arranges procedures dealing with the selection of members of the National Economic and Social Advisory Council, a range of diverse operations that comprise technical, secretarial, and administrative aspects. Therefore, the Office of the National Economic and Social Advisory Council shall be mandated with the following responsibilities:

- (1) To survey, study, and analyze issues to be presented to the consideration of the National Economic and Social Advisory Council;
- (2) To administer the secretarial work of the National Economic and Social Advisory Council;
- (3) To produce the annual report on the achievements and obstacles in the functioning of the National Economic and Social Advisory Council to present to the Council of Ministers and the Parliament;
- (4) To function as the technical support unit for the National Economic and Social Advisory Council;
- (5) To organize the operations related to the selection of members of the National Economic and Social Advisory Council;
- (6) Other operations as prescribed by laws as under the jurisdiction of the Office of the National Economic and Social Advisory Council, or as assigned by the National Economic and Social Advisory Council, the Prime Minister, or the Council of Ministers.

**Item 2** The organization of the Office of the National Economic and Social Advisory Council shall be arranged into the following departments:

- (1) Central Administration Office;
- (2) Council Affairs Office;

- (3) Technical Office;
- (4) Office for Promoting and Coordinating the Network Organizations' Participation.

**Item 3** There shall be an internal audit department at the Office of the National Economic and Social Advisory Council to principally function in the internal auditing of the Office's operations and support its functions. The audit department directly reports to the Secretary-General of the National Economic and Social Advisory Council and has the following authorities:

- (1) Auditing the administration, finance, and accounting of the Office;
- (2) Performing jointly with or supporting other departments' functions that are work-related or as assigned.

**Item 4** As a governmental bureau, the Office of the National Economic and Social Advisory Council shall be entrusted with the following authorities:

- (1) The Central Administrative Office shall have authority over the general affairs of the Office of the National Economic and Social Advisory Council, as well as the governmental affairs not specifically assigned to any other internal department. These include:
  - (a) Performing tasks related to the office paperwork, general administration, and assisting in the office management;
  - (b) Handling the financial and accounting matters, budgeting, office supplies and facilities, vehicles, safety and security;
  - (c) Development of work-related systems: work flow, human resources, improvement of office efficiency and effectiveness;
  - (d) Responsible for the secretarial functions of the Chairman and Vice Chairmen of the National Economic and Social Advisory Council;
  - (e) Regularly informing the public of the activities, work progresses and accomplishments achieved by the National Economic and Social Advisory Council, as well as providing relevant knowledge to the public;
  - (f) Providing services for members of the National Economic and Social Advisory Council;
  - (g) Handling all legal matters and contracts, work dealing with obligations in civil, criminal, and administrative litigations, as well as other court cases under the jurisdiction of the Office;
  - (h) Performing jointly with or supporting other departments' functions that are work-related or as assigned.

- (2) The Council Affairs Office of the National Economic and Social Advisory Council shall have the following authorities:
  - (a) Functioning as the secretariat of the National Economic and Social Advisory Council;
  - (b) Providing secretarial services to all the committees appointed by the National Economic and Social Advisory Council;
  - (c) Collecting, screening, studying, and analyzing information for the deliberation of the National Economic and Social Advisory Council and its appointed committees;
  - (d) Performing jointly with or support other departments' functions that are work-related or as assigned.
  
- (3) The Technical Office shall be authorized with the following responsibilities:
  - (a) Studying and analyzing information to create a database for the National Economic and Social Advisory Council to formulate its policies, strategies and tactics, programs, as well as operational plans;
  - (b) Following-up and evaluating the operations implemented upon the advice and suggestions of the National Economic and Social Advisory Council;
  - (c) Producing the annual report on the achievements and impediments in the operations of the National Economic and Social Advisory Council to submit to the Council of Ministers and the Parliament;
  - (d) Conducting study, analysis, and research on technical issues of which the National Economic and Social Advisory Council and the Office to make use;
  - (e) Developing and managing the information technology and the library systems;
  - (f) Performing jointly with or support other departments' functions that are work-related or as assigned.
  
- (4) The Office for Promoting and Coordinating the Network Organizations' Participation shall have the following authorities:
  - (a) Studying, analyzing, and system planning to develop a database of organizations in the economic, social, and resource-based sectors;
  - (b) Coordinating and linking with organizational networks in the state and non-government sectors to collect basic information of those organizations;
  - (c) Studying and analyzing data [information] from the people's networks as well as government and non-government agencies to reflect the

economic and social problems in its presentation to the National Economic and Social Advisory Council;

- (d) Functioning as the secretary in the processes to select members of the National Economic and Social Advisory Council;
- (e) Performing jointly with or support other departments' functions that are work-related or as assigned.

Given on this 24<sup>th</sup> day of March, B.E. 2549 [A.D. 2006]

Vishnu Kruagarm

Deputy Prime Minister

Acting on behalf of the Prime Minister

**Remarks:** The rationale for promulgating this decree is as follows. Whereas Article 8 (f) [๘ ๖] of the Kingdom Administrative Regulations Act of B.E. 2534 [A.D. 1991], which was amended by the revised Kingdom Administrative Regulations Act (Fourth Issue) of B.E. 2543 [A.D. 2000], stipulates that departmentalizing of bureaucratic administration within the offices of ministers, departments, or any of the administrative branches at the level of a department that may be referred to by other names, shall be issued a ministerial decree specifying the authorities of each administrative agency. To comply with the stated stipulations of the Act, the departmentalization of the Office of the National Economic and Social Advisory Council, along with the authorization that appropriately matches the nature of responsibilities of each internal department, is hence necessary.